

## Committee Descriptions ~ The Gift of Time

It takes the work of a number of committees to keep the Musical Club of Hartford functioning. Each one would welcome new participants. Below are brief descriptions, arranged by skill needs and time commitment required. If you can work in QuickBooks or have skills managing a database, please read Other Opportunities at the end.

Please contact President Bill Warner-Prouty (860-575-3223 or billandsue.wp@gmail.com) to explore possibilities.

**Little time commitment. Minimal or no skilled needed.**

### Photography Committee

At each Musical Club event, you may have noticed one or more photographers in the front rows taking pictures of the performers. These members belong to the Photography Committee. The pictures are organized and stored digitally, as an archival record, and are displayed on a digital frame at business meetings or receptions. Photo albums are also maintained.

### Stage Committee

You've probably noticed that the piano, music stands, and chairs may need to be rearranged for the varied performances offered during a program.

Members of this committee provide this service. As with ushers, duty is assigned according to your availability.

### Ushers Committee

Become one of the friendly faces to greet guests at the door and to hand out programs. Assignments for duty are made according to your availability.

**Computer skills required (Word, Excel, Publisher, etc.)**

### Bulletin Committee

If you like to write, enjoy proof-reading, and know how to use Microsoft Word to publish a newsletter, then think about joining this committee.

The club's Bulletin is published periodically during the season. It contains program details, updates to the Yearbook, musical events in the Hartford area in which members are involved, notices and reminders to members, and messages from our President.

### Members List and Yearbook Committees

If you have some experience using Excel, Word or Microsoft Publisher, we could use your help! These committees manage a member database, which is used to send member emails, prepare mailing labels, update listings in our Yearbook, and prepare the Yearbook, the member brochure, and printed programs for our concerts and member programs.

### Schedule Committee

Are you organized, deadline oriented and comfortable using email and Microsoft Word? This committee arranges the Member Programs presented each year by performers who are members of the Musical Club. Setting a schedule, assigning performers, avoiding duplication of pieces performed and providing balanced programs are the main jobs of this committee.

## Musical knowledge needed

### Concert Committee

Each year this committee selects performers for at least two professional concerts.

### Evelyn Bonar Storrs Scholarship Fund Committee

If you are a pianist, piano teacher, or a discerning listener of piano music, this committee might be of interest to you. Each year, High School and advanced College Students studying piano audition, and the winners receive a scholarship from the E.B. Storrs Trust. Some of the winners are also invited to perform in a MCH sponsored recital.

## Other opportunities

One of our time-consuming jobs is the work of the **Treasurer**. Experience with QuickBooks is required.

**New Leadership:** Our membership is changing and we rely on volunteer efforts to run the club. New blood is needed! Consider joining the Executive Board as a Member-at-Large. Minimum requirement is attendance at a monthly meeting, currently on a Monday afternoon.

## Fund Descriptions ~ The Gift of Money

**Gifts and Scholarship Fund:** Supporting local music schools and organizations is a priority for the Musical Club. More than half our membership donates to this fund using the contribution line on the dues renewal form. Each year this Fund grants an average of \$7-8,000 to selected musical organizations in the Hartford area and to the Hartt Community Division Honors Competition.

**Memorial and Tribute Fund:** Members and others may make gifts to this fund in honor of or in memory of special friends. The money is used by the Executive Board to support special events and projects.

**Musical Exploration Fund:** Your donations to this fund support at least two enlightening programs each year, exploring in depth a wide range of musical topics.

**Jolidon Fund:** Formerly the Concert Fund, this fund has been renamed for Marjorie Jolidon, who left a share of her estate to the Musical Club. This fund enables the club to present outstanding professional musicians in concerts. Adding your donation can help assure the future of these programs.

Please consider the Musical Club of Hartford in your estate planning. Send your contributions to the Treasurer at any time or with your dues to:

Michelle Duffy, Co-Treasurer  
22 Kirkwood Rd., West Hartford, CT 06117

### *Mission Statement*

The object of this Club shall be:

- ◆ to develop the musical talent of its members and to encourage the study and appreciation of music through the giving of programs, lectures, and concerts;
- ◆ to give assistance to promising young artists;
- ◆ to aid musical projects.

*~From the constitution and Bylaws of the Musical Club of Hartford, Inc*

## The Musical Club of Hartford



**SEMPER FIDELIS PRO SUMMO MUSICAE**  
Always faithful to the best in music.

Membership is open to men and women who share a love of music, including performers, listeners and composers.

The Musical Club relies on the donation of time and money to sustain and enhance its activities.

- This brochure lists, on the inside, ways for you to give your Gift of Time.
- The back page lists ways for you to give your Gift of Money.